

## Meeting Minutes

September 7, 2023

The Housing and Community Development Advisory Board members met in a Regular Meeting in the Council Chambers (lower level), 57 East 1<sup>st</sup> Street, on September 7, 2023, at 6:00 p.m.

### **BOARD MEMBERS PRESENT**

Nicolle Karantinos  
Sarah Frechette  
LaGrant Jackson  
Walter Johnson  
Amanda Miller  
Denise Moon  
Mark Powell  
Habigail Nonthe Scott  
Warren Williams

### **MEMBERS ABSENT**

Jennifer Hill (Excused)  
Johanna Richards (Excused)

### **STAFF PRESENT**

Michelle Albanese  
Marcy Magallanez-Snow  
Michele Payakovich

#### \*1. Chair's Call to Order

Nicolle Karantinos called the meeting to order at 6:00 p.m. and conducted roll call.

#### \*2. Board Member Status

The new board members were announced: LaGrant Jackson, Amanda Miller, and Warren Williams. All board members gave brief introductions.

Walter Johnson joined the meeting at 6:04 p.m.  
Habigail Nonthe Scott joined the meeting at 6:05 p.m.

#### \*3. Approval of minutes of previous meetings as written.

Minutes from May 4, 2023, Regular Board meeting.

It was moved by board member Denise Moon, seconded by board member Mark Powell, that the meeting minutes be approved.

Upon Tabulation of votes, it showed:

AYES –Jackson, Johnson, Karantinos, Moon, Miller, Scott, Powell, Williams

NAYS – None

Board member Frechette was not in attendance for the vote.

Carried unanimously.

\*4. Items from citizens present.

Members of the audience may address the Board on any item. State statute prohibits the Housing and Community Development Advisory Board (HCDAB) from discussing an item that is not on the agenda; however, the Board does listen to concerns and has staff follow up on any questions raised.

No items were presented to the Board.

\*5. Discussion and action items.

\*5-a. Election of Officers

It was moved by board member Denise Moon and seconded by Mark Powell, to nominate board member Nicolle Karantinos to be the Housing and Community Development Chair.

Upon Tabulation of votes, it showed:

AYES – Frechette, Jackson, Johnson, Karantinos, Moon, Miller, Scott, Powell, Williams

NAYS – None

Carried unanimously.

It was moved by board member Denise Moon and seconded by board member Mark Powell, to nominate board member Johanna Richards to be the Housing and Community Development Vice Chair.

Upon Tabulation of votes, it showed:

AYES – Frechette, Jackson, Johnson, Karantinos, Moon, Miller, Scott, Powell, Williams

NAYS – None

Carried unanimously.

\*5-b. Hear a Presentation about Conflict of Interest and Open Meeting Laws

Lauren Lowe, Asst. City Attorney presented information about Open Meeting Laws and Conflict of Interest to the Housing and Community Development Advisory Board. Board members asked questions during the presentation.

Sara Frechette joined the meeting at 6:26 p.m.

\*5-c. Hear a Presentation on the Fiscal Year 24/25 Annual Funding Process

Michelle Albanese, Housing and Community Development Director, and Michele Payakovich presented information about the annual funding process and improvements to the funding

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Si necesita asistencia o traducción en español, favor de llamar al menos 48 horas antes de la reunión al 480-644-2767.

process to the Housing and Community Development Advisory Board. Board members asked questions and discussed the changes implemented.

\*6. Discuss the schedule of future meetings and agenda topics.

\*6-a. Future HCDAB Meetings

**HCDAB Meeting** – October 5, 2023, 6:00 p.m., Lower-Level Council Chambers, 57 E. First Street, Mesa, 85201. Will discuss Funding Process Overview, City Council Priorities, Key Dates, Scoring and General Plan updates.

**HCDAB Meeting** – November 2, 2023, 6:00 p.m., Lower-Level Council Chambers, 57 E. First Street, Mesa, 85201. Will discuss how to use Zoom Grants and provide a Housing Authority update.

**HCDAB Special Meeting** – December 5, 2023, agency presentations 4:00 p.m., Upper-Level Council Chambers, 57 E. First Street, Mesa, 85201.

**HCDAB Special Meeting** – December 6, 2023, agency presentations 4:00 p.m., Upper-Level Council Chambers, 57 E. First Street, Mesa, 85201.

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\*7. Adjournment.

Without objection, the Regular Housing and Community Development Advisory Board meeting was adjourned at 7:34 p.m.

It was moved by board member Mark Powell, seconded by board members Walter Johnson and LaGrant Jackson, that the meeting be adjourned.

Upon Tabulation of votes, it showed:

AYES – Frechette, Jackson, Johnson, Karantinos, Moon, Miller, Scott, Powell, Williams

NAYS – None

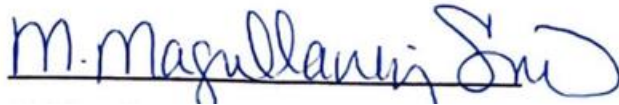
Carried unanimously.

Attest:

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I hereby certify that the foregoing minutes are true and correct copy of the minutes of the Regular Meeting of the Housing and Community Development Advisory Board of Mesa, Arizona, held on the 7<sup>th</sup> day of September 2023. I further certify that the meeting was duly called and held and that a quorum was present.

A handwritten signature in blue ink that reads "M. Magallanez-Snow". The signature is written in a cursive style with a large, stylized "S" at the end.

M. Magallanez-Snow, Management Assistant II

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